



Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038

Richmond Community Schools

Accounting I and II

This beginning accounting course will teach students to keep financial records and prepare financial statements (from those records) for a single owner business and partnership. In addition, students will learn petty cash and payroll procedures. Where appropriate, these skills will be taught through the use of the computer. Accounting is an essential course for college-bound students who are considering a major in business. Accounting is also a very appropriate choice for students who plan to own businesses, manage businesses, or work in a management support role. Accounting II This course is a continuation of accounting concepts mastered in Accounting I. Loans, interest, inventory, receivables, payables, stock, dividends are just some of the topics covered. Where appropriate, these skills will be taught through the use of the computer.

Business Management Technology I

This business course is designed to prepare students for employment in a wide range of business settings. This project-based course is designed to introduce students to the various areas of the business world. Using web-based tools, including simulations, students will explore the foundations of business. Topics include written and verbal communication skills, business etiquette, human relations, management, teamwork, finance, and career development. Students will utilize and apply essential business skills from the Microsoft Office 2010 Suite.

Business Management Technology II

A companion to Business, Management, and Technology 1, students will have the opportunity to explore additional segments of the business world, such as: International Business, Law, Project Management, Operations and Quality Management, and Business Planning and Entrepreneurship. This is a project-based course that introduces students to somewhat more advanced business topics. Please note that BMT 1 is NOT a prerequisite to BMT 2.

Marketing I and II

A study of marketing concepts and principles and their practical application. Students will examine risks and challenges marketers face to establish a competitive edge.

Subject matter includes economics, marketing foundations/functions with emphasis on selling, promotion, product/service management, pricing and distribution. In addition, this course will explore human resource and leadership development. Marketing 2 The course builds on what was learned in Marketing 1. It also involves study in career planning, management decision-making, critical thinking, and business development. Today's marketing world is analyzed through current publications, guest speakers, and classroom activity. In addition, students are involved in the buying, selling, and management process with the school store. Students will be members of DECA, a student organization that competes with other students state and nationwide in various marketing events.

Personal Finance

This course shows math skills needed to make good decisions in and out of the classroom instances like balancing a check book, making wise investments, investigating loan rates and mortgages, etc. Finding percent discounts and sales prices, estimating tips, simple interest and principal, calculating commissions, paying bills, and credit card rates are a few of the topics to be covered.

Internship

This course provides the opportunity for senior-level students to gain a paid "on-the-job" work experience in the career area of their choice that is consistent with their Educational Development Plan. An Individual Educational Training Plan and Training Agreement are developed for each student-trainee detailing his/her specific learning activities. This course may be taken for one or two hours. The student is responsible for finding his/her own job. Note: To receive credit, the student must receive satisfactory evaluations and turn in all required paperwork. A student who chooses the Internship course for either one or two hours is expected to meet 200 hours of work per semester.

Health I and II

This course gives students a background in areas of wellness and lifestyle choices. Disease prevention, current health issues, drug and alcohol dangers, and first aid are covered. Also covered are sexual health issues including the benefits of abstinence and the risks of STD's and teen pregnancy. Health 2 This course is designed to be an extension of the Health 1 graduation requirement. Topics covering a variety of wellness will be studied and explored in greater detail. Major areas of study will include different aspects of mental, physical, social, and emotional health. Specific topics will include but will not be limited to: Personal relationships, Leadership, Nutrition, Fitness program design and implementation, Drug & Alcohol abuse awareness and prevention. The societal impact of health related issues on society will be explored.

AIS Heavy Equipment, Operation, Repair & Maintenance

Richmond High School along with AIS Construction Equipment Corporation offer a program that prepares individuals to apply technical knowledge and skills in the safe operation, maintenance and repair of heavy equipment such as bulldozers, excavators,

backhoes, and front-end loaders. This course includes electronics, hydraulics, engine performance, fuel systems, and fundamentals of mechanics related to heavy equipment and diesel operations. Successful completion will afford students an opportunity to earn a sponsorship to Ferris State University worth approximately \$10,000 (tuition costs), apply for acceptance into the AIS Apprenticeship Training Program, or find employment with other heavy equipment or diesel maintenance companies.

Criminal Justice

This course will help prepare students to perform the duties of police and public security officers, criminal investigator, federal marshal, police detective, evidence technical and other careers in this area. Students will learn basic skills such as patrol and investigative activities, traffic control, crowd control and public relations, witness interviewing, evidence collection and management, basic crime prevention methods, equipment operation and maintenance, report preparation, and other routine law enforcement responsibilities. Through field trips and guests speakers, students will have the opportunity to witness how these duties are performed by actual law enforcement professionals.